

Retail Services Improvement Grant

Date: _____

Complete forms should be
emailed to: admin@warrenadvantage.com or mailed
to: 31 N. Monroe St. Williamsport, IN. 47993
Submission deadline is: Friday, Oct 28th

1. Applicant and Property Owner

Name of Applicant: _____

Name of Business Entity (if any): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Relationship to Property: Owner Tenant Other _____

Contact Person: _____

Contact Phone: _____ Contact Email: _____

Business Information: Are you a single-tenant or multi-tenant? Single Multi

If multi-tenant, list all tenants: _____

Type of business(es): _____

Has applicant or property received grant funds in the past? Yes No

If yes, please indicate the amount and the date when funds were disbursed

Grant provider: _____ Amount: \$ _____ Date: _____

Date business was established at current address: _____

2. Property Information

Grant Property Address: _____ Zip: _____

Name of Property Owner: _____

Property Owner Address: _____

Phone: _____ Email: _____

Are the property taxes current? Yes No

Is the property occupied? Yes No

If no, will the grant renovations reactivate the building? No Yes (list tenants below)

Proposed Tenants: _____

3. Grant Request Information

Estimated cost of entire project: _____

Grant amount requested (up to \$5,000): _____

If you are undertaking additional improvements not in the grant, please list the total amount and details of the investment: _____

Narrative:

Briefly describe your business, the demand for this service, and how it attracts people to the town.

Please briefly describe your project and the physical improvements that will be made.

Please briefly describe the project's impact to the business and how it may attract more customers.

Please list the project's proposed start date and expected completion date. Describe any steps you have already completed. I.e. permits, designs, cost estimates, etc.

Briefly describe who will complete the work or how local service providers may be engaged.

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